

Tseshah First Nation Band Bulletin

November 26, 2017



Photo Courtesy of Tyrone Marshall – Tseshah Recreation

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Garbage Day's for November 2017

Monday November 6' Monday November 13
Monday November 20, Monday November 27

Recycling Day's for November 2017

Tuesday November 14, Monday November 27



HALLOWEEN

Tseshahst Halloween Party

Date: Sunday October 29th, 2017

Maht Mahs Gym- 5000 Mission Road

Time: 6:00 pm~ 9:00 pm



Grab your family & come out for a spooktacular
night of fun!

For more information, please contact Tyrone Marshall 250-731-4121

*****Please note the date change*****

Tseshaht First Nation Band Office



OFFICE CLOSURE

Friday November 10, 2017 3:00pm
Monday November 13, 2017 in lieu of **Remembrance Day**



Lest We Forget
Remembrance Day
November 11

The office will re-open for regular business on
Tuesday November 14, 2017 at 8:00am



Tseshah First Nation Employment Opportunity

Executive Assistant

Permanent Full-time

****EXTERNAL POSTING*** EXTENSION ****

Tseshah First Nation has an immediate position opening for an Executive Assistant. This position is responsible for providing comprehensive administrative assistance to the offices of the Executive Director, Chief Councillor and Council (9).

Job Responsibilities

- Extreme attention to detail and a strong background in minute taking.
- Attending to a wide range of secretarial and administrative tasks involved with the preparation and delivery of Council agendas and the official recording and retention of Council and Community Minutes.
- Demonstrate competencies with organizing and planning of executive weekly schedules.
- Maintaining filing systems, prioritizing urgent documentation for review and efficiently drafting correspondence for approval and signatures.
- Confident and career-orientated individual who will rise to the challenge of contributing to a busy, dynamic First Nation Office work environment.
- Available to work evenings and occasional weekends.

Skills and Experience Requirements

To be considered for this position your application must clearly demonstrate how you meet the education and work experience outlined below.

- Proven 3-5 year experience as an executive assistant or senior executive assistant
- Administrative Assistant or Legal Assistant certificate or diploma an asset
- Proficiency in MS Office, proficiency in office equipment and troubleshooting
- Valid BC Driver's license and reliable transportation
- Well-developed organizational and time management skills; ability to prioritize daily workload
- Familiar with the protocols of Roberts Rules of Order & take dictation and minutes and accurately enter data
- Carry out an efficient documentation and filing system
- Good interpersonal skills; able to develop and build pleasant and respectful relationships, maintain confidentiality, display sound judgement and exercise discretion at all times.

Tseshah First Nation offers competitive compensation. If you believe you have these skills and abilities submit your resume, cover letter and three references (available to call) to the attention of M.Clappis HR Department TFN Administration 5091 Tsuma-as Drive, Port Alberni V9Y 8X9 or Email to: officeadministrator@tseshah.com . Only those short listed will be contacted for an interview

Deadline to apply: Wednesday November 8, 2017 @ 12:00pm

The Tseshah First Nation is an Equal Opportunity Employer and encourages/expects that its' Membership and other First Nation Membership will apply with Job Qualifications. Where possible, employment opportunities shall be offered to Tseshah Members, where qualified and eligible.



CALL FOR CATERING BIDS

Tseshah First Nation, Annual General Meeting

TSESAHT IS ACCEPTING CATERING SERVICES BIDS FOR the "Annual General Meeting scheduled:

Date: Saturday, November 25, 2017

Place: Haa-huu-payak Gymnasium, 6000 Santu Drive, Port Alberni, BC V9Y 8X9

Time: 9:00 a.m. – 4:00pm

Catering services are required for 80 people as follows:

- Coffee service including coffee, tea with condiments: milk, sugar, etc. unsweetened juice, and water on arrival at 8:30 a.m. and refilled mid-morning and mid-afternoon (never to be empty);
- 10:00 a.m. assorted healthy snacks such as: muffins, fresh fruit, yogurt, granola, hard boiled eggs, toast, etc.
- 2:30 p.m. meat/smoked fish/cheese/pickles/crackers/vegetable trays, fruit, cookies/squares;
- Healthy assorted lunch at NOON (such as Turkey/ham/or roast, rice, potatoes, vegetables, bannock, etc. and dessert.)
- Lunch must **include at least two salads (one green)**; and
- Dietary restrictions such as: diabetes, celiac/gluten-intolerant, lactose-intolerant **MUST** be considered when planning your menu as we need to provide something to accommodate everyone.

Caterers will be expected to:

- Prepare and serve above mentioned meal on time (NOON)
- Clean-up after meal and during/after meeting; open and lock up facility if required;
- Serve lunch to ensure fair portions;
- Provide enough food and beverages for the number of meeting participants requested (80)
- REQUIRED with BID: Copies of Food Safe Certificates for caterer and ALL helpers.

Submit your bid, sample menu, and copies of Food Safe certificates to Tseshah First Nation Office,
Attention: Irene Peters, Acting Executive Assistant executiveassistant@tseshaht.com

Catering bids will only be accepted until NOON November 10, 2017

Thank you to all those that apply, but only the successful caterer will be contacted

TSESHAHT FIRST NATION ANNUAL GENERAL MEETING



Location: Haahuupayak Gymnasium
6000 Santu Drive, Port Alberni

Date: Saturday, November 25, 2017

Time: 9:00am – 4:00pm

****Agenda to follow****

Lunch and snacks are provided

5091 Tsuma-as Drive, Port Alberni, BC, Canada V9Y 8X9
Tel: 250.724.1225 Fax: 250.724.4385
Website: www.tseshaht.com

Tseshaht Fitness Motivation \$500 Master card draw

Tseshaht Fitness Motivation Draw of a \$500.00 Master Card.

Starting: Monday November 6th 2017

Ending: Friday December 15th 2017

What: You must sign in and workout for a minimum of 3x weekly for 20 minutes each time we will be keeping track

You must have a waiver signed on file

Children under 12 must be with a guardian parent or family member.

Where: Basement of the Maht - Mahs 5000 Mission Rd

When: Monday Wednesday and Friday 430-830pm and Tuesday and Thursday 430-630

Why: To get more people using the Tseshaht Fitness Gym not Maht- Mahts not Slammers not Alberni Fitness this is just a motivation to utilize the Tseshaht Fitness Gym

Draw December 16, 2017 at the Annual Band Christmas dinner



Tseshaht Band Members only!

Acting Executive Director Update

The past months there are a number of activities with staff, council, community, and other stakeholders.

In community it was rewarding to be a small part in Tribal Journey's and welcome arrivals and provided a lunch at Nettle Island and I understood that Tseshaht was well represented in Campbell River; also the Tseshaht participation at the Elders Gathering, also in Campbell River, also went well. The Heliset Hale fund raising run and mental health awareness that met at our Tseshaht Market had a good turnout and went well. Haahuupayak School has the modular building set up now and classes are using the facility; a building inspector was brought in to make sure the building is safe for operations and a final inspection and report will be completed shortly. There is review of two companies' proposals for billboards near the Tseshaht Market and we hope to have an update soon. There is still work being done to be able to provide live streaming of Community Meetings and other important gatherings. I've been talking with an Aboriginal Education staff member at North Island College to determine if we can install a system compatible with NIC and then be able to utilize Tseshaht facilities for NIC classes. This is possible but will require some more discussion and decision, so will provide more information and updates soon.

There is work being done by our Education and Employment Coordinator/Elders Coordinator to acquire a newer Elders Bus, a member of council has made some suggestions on a company to consider. Housing Department/Committee has its work cut out for it and is always busy so Brandee Sam is quite busy meeting demands of community; Community repairs and upkeep is always demanding and Lisa Gallic and her staff are always busy keeping up with demands; Fisheries department has helped us get through another season; Forestry Department has been identifying opportunities for Tseshaht to access for an increase in harvesting and employment – and is working with council on this; Our Office Manager/Human Resource staff, Molly Clappis, is dealing with the many staff changes to make sure we can continue to meet community service needs.

In the past few months I am glad to have participated in some important items such as the Local Education Agreement which now has the final draft completed, or near completion, and all parties appear to be in agreement; Our meetings with the City of Port Alberni (CoPA) are going well, and we can see some benefits in the near future, some forms of Tseshaht "presence" in parts of the city; meetings with the Alberni Clayoquot Regional District (ACRD) talks on the Landfill/dump, airport etc. are opportunities to seek some benefits for Tseshaht, so we work at making the most of those and other meetings. ACRD and City of Port Alberni have met informally with some of our staff in advance of our flood season, and to discuss how we work together in emergency preparedness and other areas. The CoPA have arranged for a council member and I to meet with a business that would like to acquire one of the local mills and could have partnership opportunities for Tseshaht. I've provided our council with a meeting report for their direction on if they would like to invite the business to future council meeting.

There is more, but I wanted to provide a quick update and let you know some of the work that I and staff, and council are doing, and are working together on. Thanks, and Happy Halloween,

Harley Wylie

Acting Executive Director

Office Services

Welcome Back Tammy!

We would like to welcome back our full time lead office assistant

Operations & IT Assistant

Wilfred works on various IT related tasks .

He also takes the lead on
newsletter

MEMBERSHIP SERVICES

Have you moved? Have you updated your mailing address.

Jane Jones—Membership Clerk

Phone: 250-724-1225 to update please

Welcome Centre Hours

8:00am—4:30pm

Monday through Friday

Jade-Lynn Jensen has been hired until March 2018 as a Forestry Reception Intern.

Jade is working on various tasks assisting the Forestry & Natural Resource Dept.

Office Manager Update

- ◇ Oversee office services staff
- ◇ Develop contracts for facility rentals
- ◇ Work closely with membership clerk on ensuring files are kept up to date
- ◇ This month we have been assisting with mail out for the bi-election
- ◇ Coordinating training for office services staff, working closely with NETP
- ◇ Attend bi-weekly managers meetings
- ◇ Implemented monthly reports from office services staff
- ◇ Coordinate meetings
- ◇ Communicate with Personnel Committee
- ◇ Various tasks from the Acting Executive Director



Fisheries Update

Andy Olson

The Fisheries department would like to thank everyone for another great season of fishing. The Sockeye returns ended up being better than expected and allowed some fishing by gill net fleet and fish days. Plentiful Chinook resulted in excellent commercial fisheries in August when the price was high. Another Chinook and Coho fishery was short but folks were able to have moderate success and made some money.

The community received several seafood distributions. Frozen halibut and rockfish was distributed to make room in the freezer. We also put away sockeye for community events.

There are plans for more fish distributions this Fall and winter. Look forward to fresh Halibut, prawns and urchins.

The Tseshaht-Hupacasath Fishing partnership completed the purchase of a brand new Crab boat and associated gear. This was the result of PICFI Business development application we put in last year. This year's application involves buying two more boats. A prawn fishing boat and Salmon troller with an Area G troll license. The boats should help increase Tseshaht and Hupacasath participation in the utilization on the PICFI license access.

We all look forward to what should be a good return of Sockeye in 2018. I will share forecast data as soon as I have it.

Andy Olson

Forestry Update

Dwayne Hearn

- Staff and Forestry Committee are pursuing opportunities to increase activity and operations. This will increase job opportunities for members and provide support for Tseshaht programs.
- There is currently a small crew at some cut blocks brushing and pile burning.
- We will soon be logging our First Nation Woodlot License at Cous.
- There is more firewood coming in future for the community.
- Cedar Management Strategy and the Policy for Referral Process is work-in-progress.

Membership Administrator/ Clerk

Jane Jones

HOURS OF WORK

Monday 8:00 am -1:00 pm

Tuesday 8:00 am- 1:00 pm

Wednesday 8:00 am- 1:00 pm

SERVICES INCLUDE

- Maintaining Tseshaht Membership
- Registering – newborn / new membership/transfers
- Change of address
- Marriage / name change / birth documents
- Wills and Estates information
- Utilities tax exemption Hydro/TELUS/ Shaw

Any questions please call 250-724-1225 x211

Tseshaht First Nation Address Update

Address of Residence: _____
(include postal code)

Please list the name, birth date, status # and gender of ALL Household Occupants:

	NAME	BIRTH DATE	STATUS #	PHONE	Email
1					
2					
3					
4					
5					
6					
7					
8					
9					

If the household occupancy changes again, please pick up another form at the Band Office.

Birth Registration Services - Legal Documents

Registering The Birth Of Your Newborn

By law, you must register the birth and legal name of your child within 30 days of the birth. Naming a child and registering the birth are important responsibilities because registration is the only way of creating a permanent legal record of a person's birth.

Birth Registration Services

At the same time a child's birth is registered, parents have the option to apply for the following newborn services:

- **British Columbia Medical Services Plan {BCMSP};**
- **Canada Child Benefits {CCB}; and a**
- **Social Insurance Number {SIN}.**

BC residents are required by law, to enrol in MSP. Although your newborn may have been assigned a Personal Health Number by the hospital, you must still enrol your baby for MSP coverage.

Fathers wishing to enrol a newborn on an MSP account other than the one that also covers the baby's mother should contact Health Insurance BC {lower mainland at 1-604-683-7151} or from the {rest of BC at 1-800-663-7100}. The Website for Health Insurance BC is: www.hibc.gov.bc.ca

When you have MSP coverage through your employer, another group plan or the Ministry of Social Development, you must advise your Group Administrator or Worker that you have applied to enrol your baby in MSP using the Registration of Live Birth form.

Information provided from "Extract of Insurance BC Medical Services Birth Registration Services"

Robert Cluett, CD NTC CHS NIHB Program {Health Promotion Department}



Nuu-chah-nulth Tribal Council

AHOUSAHT
DITIDAHT
7IIHATIS / CIINAXINT
HESQUIAHT
HUPACASATH

HUU-AY-AHT
KA'YU:'KT'H'/CHE:KTLES7ET'H'
MOWACHAHT/MUCHALAHT
NUCHATLAHT
TLA-O-QUI-AHT

TOQUAHT
TSESHAHT
UCHUCKLES AHT
YUULU7E7ATH

P.O. BOX 1383
PORT ALBERNI, BC
V8Y 7M2

Tel: 250-724-5757
Fax: 250-723-0463

Robert Cluett, CD NTC CHS NIHB Program Coordinator

12 February 2014

Nuu-chah-nulth First Nations Administration Department Managers/Directors

UNREGISTERED CHILDREN – STATUS/MSP CARE CARD

References: A. Ongoing phone calls from pharmacy, dental, equipment and supplies providers regarding “unregistered First Nation children”

B. Birth-Registration Services – Legal Documents {Document enclosed}

The eligible child is covered for the following coverable NIHB {Extended Health Benefits} programs as listed below for up to one year under the current status parent or status guardian: pharmacy; dental; equipment and supplies; vision care services; medical patient travel; as necessary mental health services, and when required the Medic Alert Program. The BC provincial Medical Services Health Plan MSP Care Card is to be initiated and processed soonest – since birth children are covered for a maximum of three months under their parents/guardian - after which time, the parent/guardian will be billed for doctor visits and other eligible hospital services under provincial MSP Care Card.

Therefore, parents/guardians are strongly encouraged to register their immediately upon birth for both the Status Card and MSP Care Card.

{“UNTIL YOU RECEIVE YOUR CARDS YOUR CHILDREN ARE NOT REGISTERED”}

Enclosure: {1} Birth Registration Services – Legal Documents

Birth Registration Services - Legal Documents

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Information provided from "Extract of Insurance BC Medical Services Birth Registration Services"

Robert Cluett, CD NTC CHS NIHB Program {Health Promotion Department}

Tseshah Facility Rentals

Greetings, I would like to provide an update to community members. Its potlatch and sport season therefore numerous requests are coming in. In order to accommodate enquiries we must follow the current policy. To secure a facility rental the facilities administrator requires **50% of the rental to cover damage deposit within 3 days of original booking.**

Community Facilities:

- Both members and non-members are required to pay the rental rates outlined in the Rental Use Rate Schedule.
- As an entitlement of membership, the rental rate for facility use by an individual is discounted
 - The event has to be for a registered member
 - The member is the primary contact
 - Attending the event, assumes all responsibilities for the facility booking
- No Priority bookings, **damage deposit must be paid** to secure the venue (50% of the rental rate)
- If the damage deposit is not paid within 3 days of booking, the TFN office reserves the right to authorize other program use or user requests
- Payment of facility to be paid in full 2 weeks prior to the event
- Refund of damage deposit, this return will be completed within 7 days following facility use
 - Circumstances where damage deposit may not be returned include: damage, theft, late cancellations, left in poor condition.
- Rental of the Maht Mahs kitchen: a copy of food safe certificate must be provided

Thank you.

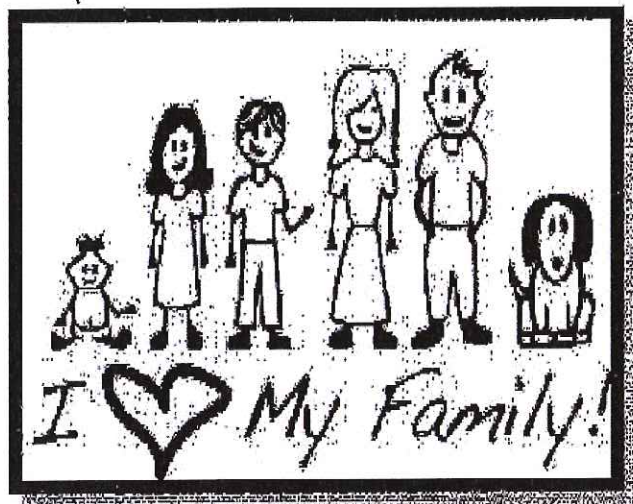
NUU-CHAH-NULTH
"Intergenerational Healing" Gathering
Suwaqsa?i

November 7, 8, 9, 2017

Maht Mahs - 5000 Mission Road - Port Alberni, B.C.

9:00 am – 4:30 pm daily

Doors open at 8:00 am for registration



- ♦ For Residential School Survivors and their families
- ♦ Cultural Ceremonies
- ♦ Traditional Healing
- ♦ Family Unity
- ♦ Moving Forward
- ♦ Strengthening Relationships

For more information please contact Richard Watts , Lisa Watts or Stan Matthew at
250-724-3939 or Toll free 1-888-624-3939





Nuu-chah-nulth Tribal Council

AHOUSAHT
DITIDAHT
?IHATIS / ?INAXINT
HESQUIAHT
HUPACASATH

HUU-AY-AHT
KA:"YU:"K'T'H"/CHE:K'TLES7ET'H'
MOWACHAHT/MUGHALAHT
NUCHATLAHT
TLA-O-QUI-AHT

TOQUAHT
TSESHAHT
UCHUCKLESAHT
YUUEU?E?ATH

P.O. BOX 1383
PORT ALBERNI, B.C.
V9Y 7M2

TELEPHONE: 250-724-5757
FAX: 250-723-0463

May 15, 2017

To: Nuu-chah-nulth First Nations
All NTC Staff (via email)
NEDC
cc: Paulette's Cleaning Service

RE: UPDATED NTC OFFICE CLOSURES – 2017/2018

In accordance with NTC HR Policy C.1.0 – General Holidays – the following dates are recognized as paid holidays for NTC Staff, and therefore, **all NTC offices will close for the following statutory holidays:**

Monday, May 22, 2017 – Victoria Day
Wednesday, June 21, 2017 – Nuu-chah-nulth Day
Friday, June 30, 2017 – Canada Day (*Correction from Office Closure Schedule sent Sept. 22/16*)
Monday, August 7, 2017 – B.C. Day
Monday, September 4, 2017 – Labor Day
Monday, October 9, 2017 – Thanksgiving Day
Friday, November 10, 2017 – Remembrance Day
December 25, 2017 – January 5, 2018 – Christmas Break (re-open January 8, 2018)
Monday, February 12, 2018 – BC Family Day
Friday, March, 30 2018 – Good Friday
Monday, April 2, 2018 – Easter Monday
Monday, May 21, 2018 – Victoria Day
Thursday, June 21, 2018 – Nuu-chah-nulth Day

Please make note of these dates for future reference.

Florence Wylie
Executive Director

The Living Breath of wəṭəbʔaltx^w



Indigenous Foods and Ecological Knowledge

SAVE THE DATE!

May 4 and 5, 2018

**"The Living Breath of wəṭəbʔaltx^w"
Indigenous Foods and Ecological Knowledge Symposium
University of Washington, Seattle, Washington**

"Sharing Across Generations: Honoring Indigenous Food Kinships"

This symposium brings people together to share knowledge on topics such as traditional foods, plants and medicines; environmental and food justice; food sovereignty; health and wellness; and treaty rights. Indigenous peoples in the Northwest have maintained a sustainable way of life through a cultural, spiritual, and reciprocal relationship with their environment. This symposium serves to foster dialogue and build collaborative networks as we, Native peoples, strive to sustain our cultural food practices and preserve our healthy relationships to the land, water, and all living things.



Registration details and presenter information forthcoming!

Information on past events:

Visit our website, <http://www.livingbreathsymposium.org/>,

Facebook www.facebook.com/UWLivingBreath, and

Twitter [@LivingBreathUW](https://twitter.com/LivingBreathUW) #livingbreath2018 #indigenousknowledge.