



Tseshahat First Nation Employment Opportunity

NISMA PROJECT ASSISTANT

The Tseshahat First Nation Administration Office is now accepting applications for the position of **Nisma Project Assistant**. This position requires flexible hours of 23-37.5 hours per week (depending on season).

RESPONSIBILITIES

The Nisma Project Assistant reports to the Nisma Project Coordinator and is responsible for assisting with various aspects of the Nisma Project. The purpose of the Nisma Project is to develop a plan for a comprehensive food hub that expands on current food sovereignty activities. A food hub is a centrally located facility that facilitates the storage, processing, distribution, and/or marketing of locally produced food products. This is a 1-year full-time or part-time contract position with a unique opportunity to make a significant difference in the Tseshahat community, by building community resilience while adapting to and mitigating climate change with a focus on food production and food harvesting. A successful project should have experience with agriculture and traditional foods and has potential for extension. The Nisma Project Assistant will have a critical role in the daily project tasks, working closely with the project team members, volunteers and Community.

Project Assistance: Assist with project management, operations management, budgeting, team leadership, community development, program implementation, agriculture, education and communications.

Farm Management and Planning: Must have experience with developing crop plans, including planting, harvesting, sorting, and grading crops, quality control, market preparation, weed, and pest management, marketing, and food distribution. Experience with farming equipment and infrastructure, and minimizing/eliminating fossil fuel & water usage on the farm. Experience with training farmworkers and ability to work with people of all abilities, ages, volunteers, and experience, educating and overseeing work of the team.

Community Awareness and Capacity Building: Assist with planning, implementation, and evaluation of programs/projects with Indigenous communities and supporting community-based plans for food sovereignty. Assist with building networking to ensure Indigenous community knowledge holders and experts are supported to advocate for sustainable Indigenous food systems, policy changes, and other interests as defined by communities. Actively disrupts Indigenous specific racism within the food sector and ensures that work is rooted in the land, waters, and forests of local First Nations. Promotes and demonstrates decolonizing practices into quality improvement, quality assurance, evaluation, and measurement of outcomes of projects/initiatives.

Hiring organization

Tseshahat First Nation

Employment Type

Full-time, Contract (1 year), Project start April 1, 2022

Job Location

5091 Tsuma-as Dr.,
Port Alberni, BC, Canada V9Y 8X9

Working Hours

Up to 37.5 hours per week,
depending on planting season

Wage

\$19 per hour based on experience

Date posted

March 11, 2022

Valid through

April 1, 2022

QUALIFICATIONS

The successful applicant will possess skills and experience in the following areas:

- 1 year of relevant work experience with managing farms, preferably in a First Nations Community
- Knowledge of traditional foods of the Community preferred, including all plant and animal-based foods that are naturally existing (on land and sea) and grown in specific locations, and includes water as an essential food.
- Proven project management assistance experience and ability to work successfully with diverse project teams
- Excellent interpersonal skills
- Must provide a Criminal Records Check.
- Knowledge of Tseshaht community, culture, and lands essential
- Practical experience with interacting with Tseshaht community individuals and organizations
- Basic experience with computers systems and project administration.
- Well-developed wrote and verbal communication skills.
- A demonstrated ability to lead by example to foster a team approach.

HOW TO APPLY

Submit a cover letter, resume and three (3) current references to:

Tseshaht First Nation, Attention: Executive Director, Victoria White
by mail: 5091 Tsuma-as Drive, Port Alberni BC, V9Y 8X9; or
by email: vshrimpton@tseshaht.com

CLOSING DATE: April 1, 2022