



Tseshah First Nation Employment Opportunity

NISMA PROJECT COORDINATOR

The Tseshah First Nation Administration Office is now accepting applications for the position of **Nisma Project Coordinator**. This position requires flexible hours of 25-37.5 hours per week (depending on season).

RESPONSIBILITIES

The Nisma Project Coordinator reports to the Nisma Project Manager and is responsible for coordinating all aspects of the Nisma Project. The purpose of the Nisma Project is to develop a plan for a comprehensive food hub that expands on current food sovereignty activities. A food hub is a centrally located facility that facilitates the storage, processing, distribution, and/or marketing of locally produced food products. This is a 1-year full-time contract position with a unique opportunity to make a significant difference in the Tseshah community, by building community resilience while adapting to and mitigating against climate change with a focus on food production and food harvesting. A successful project should have experience with agriculture and traditional foods and has potential for extension. The Nisma Project Coordinator will be active in the Community, with a critical role in education and communications for the project. The Coordinator will work in a team setting to create a community plan for a comprehensive food sovereignty plan.

Project Coordination: Must be well-rounded, with diverse skills in project management, operations management, budgeting, team leadership, community development, program implementation, agriculture, education, and communications.

Farm Management and Planning: Must have experience with developing crop plans, including planting, harvesting, sorting, and grading crops, quality control, market preparation, weed, and pest management, marketing, and food distribution. Experience with selecting, installing, and maintaining farming equipment and infrastructure while minimizing/eliminating the usage of fossil fuels on the farm. Experience with developing and implementing training plans for farmworkers. Ability to work with people of all abilities, ages, volunteers, and experience, educating and overseeing work of the team.

Community Awareness and Capacity Building: Responsible for facilitating collaborative planning, implementation, and evaluation of programs/projects with Indigenous communities and supporting community-based plans for food sovereignty. Networks to ensure Indigenous community knowledge holders and experts are supported to advocate for sustainable Indigenous food systems, policy changes, and other interests as defined by communities. Actively disrupts Indigenous specific racism within the food sector and ensures that work is rooted in the land, waters, and forests of local First Nations. Promotes and demonstrates decolonizing practices into quality improvement, quality assurance, evaluation, and measurement of outcomes of projects/initiatives. Works in a team setting to build

Hiring organization

Tseshah First Nation

Employment Type

Full-time, Contract (1 year),
Project start April 1, 2022

Job Location

5091 Tsuma-as Dr.
Port Alberni, BC V9Y 8X9

Working Hours

25 - 37.5 hours per week,
depending on planting season

Wage

\$25 per hour based on
experience

Date posted

March 11, 2022

Valid through

April 1, 2022

on existing partnerships and networks. Promotes awareness of the Nisma project through electronic communications, information booths, and community events.

QUALIFICATIONS

The successful applicant will possess skills and experience in the following areas:

- 3 years of relevant work experience with managing farms, preferably in a First Nations Community.
- Knowledge of traditional foods of the Community preferred, including all plant and animal-based foods that are naturally existing (on land and sea) and grown in specific locations, and includes water as an essential food.
- Proven project management experience and ability to lead project teams
- Excellent interpersonal skills
- A combination of education and experience will be considered to meet qualifications.
- Must provide a Criminal Records Check.
- Knowledge of Tseshaht community, culture, and lands essential
- Practical experience with interacting with Tseshaht community individuals and organizations
- Proficiency with computers systems and with general office processes associated with budgets, work plans, and project management.
- Well-developed negotiation and mentoring/coaching skills. Proven analytical skills demonstrated by adeptness with interpretation and problem-solving.
- Well-developed has written and verbal communication skills demonstrated ability to administer confidential matters with integrity and professionalism.
- Demonstrated abilities to be a firm, decisive leader on matters associated with developing plans and developing community involvement and enthusiasm
- A demonstrated ability to lead by example to foster a team approach.

HOW TO APPLY

Submit a cover letter, resume and three (3) current references to:

Tseshaht First Nation, Attention: Executive Director, Victoria White
by mail: 5091 Tsuma-as Drive, Port Alberni BC, V9Y 8X9; or
by email: vshrimpton@tseshaht.com

CLOSING DATE: April 1, 2022