



TSESHAHT FIRST NATION

5091 Tsuma-as Dr. Port Alberni, BC V9Y 8X9
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REQUEST FOR PROPOSAL

Electoral Officer for the Tseshaht First Nation

Port Alberni, BC | August 19, 2024

Tseshaht First Nation invites proposals from qualified individuals or organizations to serve as the Electoral Officer for the upcoming election of Chief and Council. This role is critical to ensuring a fair, transparent, and efficient electoral process, including the implementation of an electronic voting option. This election is scheduled to take place **November 16, 2024**.

Scope of Work:

- Administer the election process for Chief and Council according to the Custom Election Code: <https://tseshaht.com/custom-election-code/>

Requirements:

- Proven experience in election management.
- Knowledge of electoral regulations and procedures.
- Strong organizational, communication, and technical skills.
- Ability to implement and manage secure electronic voting systems.
- Commitment to impartiality and transparency.

Proposal Submission:

Interested parties should submit a detailed proposal, including:

- An overview of qualifications and relevant experience.
- A proposed plan for managing the election, including the electronic voting system.
- Budget and fee structure.
- References from previous electoral roles or similar work.

Proposals should be sent to:

Tseshaht First Nation

Attn: Thomas Hleck, Executive Director

5091 Tsuma-as Drive

Port Alberni, BC V9Y 8X9

apply@tseshaht.com

Proposal Deadline: September 3, 2024