



# Tseshaht First Nation

## Employment Opportunity

### CHILD AND FAMILY SERVICES PREVENTION MANAGER

The Tseshaht First Nation is seeking a dedicated and experienced **Child and Family Services (CFS) Prevention Manager** to oversee the development and delivery of Child and Family Services (CFS) prevention programs. The Prevention Manager will play a crucial role in supporting c̓šaaʔaṭḥ children, youth, and families, with the key objective of preventing children from entering the Child and Family Services system. This is a full-time position at 75 hours bi-weekly (37.5 hours per week).

#### POSITION SUMMARY

The CFS Prevention Manager is responsible for the overall development, implementation, and management of prevention-focused programs and services aimed at supporting the well-being of c̓šaaʔaṭḥ children, youth, and families.

This includes utilizing a prevention-focused approach to support parents in caring for their children, connecting families with essential internal and external resources (including delegated Aboriginal agencies), and promoting reunification with family and community.

The CFS Prevention Manager will also develop and plan cultural programming to foster positive cultural identities and strengthen family connections. Key responsibilities include supervising the CFS Prevention Team, managing program budgets, ensuring compliance with relevant legislation and policies, and maintaining accurate records and reports. This position requires a strong understanding of child welfare principles, cultural competency, and the ability to work collaboratively with various stakeholders to achieve the goal of keeping children safe and families supported.

#### QUALIFICATIONS

- A bachelor's degree in social work, child and youth care, Indigenous studies, or a related human services field is preferred. A combination of a diploma in a relevant field with significant and directly related experience may be considered.
- Minimum of 3-5 years of experience in a management or supervisory role within a child and family services setting, preferably in an Indigenous community.
- Demonstrated experience in developing, implementing, and evaluating prevention-focused programs and services for children, youth, and families.
- In-depth knowledge of child welfare principles, practices, and relevant legislation, including the Provincial Child and Youth Family Services Act and the Act respecting First Nations, Inuit and Métis children, youth and families.
- Proven ability to advocate for children and families and to work collaboratively with delegated Aboriginal agencies and other community partners.
- Strong understanding of First Nations culture, traditions, and the historical and ongoing impacts of residential schools, the Sixties Scoop, and colonization.
- Excellent communication (both written and verbal), interpersonal, and problem-solving skills.

#### Hiring organization

Tseshaht First Nation

#### Employment Type

Full-time

#### Job Location

5091 Tsuma-as Dr.,  
Port Alberni, BC, V9Y 8X9

#### Working Hours

75 hours bi-weekly

#### Wage Range

\$32.50 – 39.00/hour

#### Date Posted

April 11, 2025

#### Closing Date

May 2, 2025

- Demonstrated ability to manage budgets, write reports, and maintain accurate records.
- Proficiency in Microsoft Office Suite.
- Valid British Columbia driver's license.
- Satisfactory Criminal Record Check, including a vulnerable sector check, is required.

## HOW TO APPLY

Submit a cover letter, resume and three (3) current references to:

Tseshah First Nation, Attn: Executive Director  
by mail: 5091 Tsuma-as Drive, Port Alberni BC, V9Y 8X9; or  
by email: [apply@tseshaht.com](mailto:apply@tseshaht.com)

*Tseshah First Nation is an equal opportunity employer and strongly encourages its members, as well as other First Nation individuals who meet the qualifications, to apply. Whenever possible, employment opportunities and contracted services will be offered to qualified and eligible Tseshah members.*